

CHARGING AND REMISSION POLICY

Introduction

The policy of the governors of Marjory Kinnon School is to provide free education for all attending pupils. This policy is implemented within the letter of the law, and also embracing the spirit of it. The governing body has, therefore, set up a charging and remissions policy for certain activities in school. It will be reviewed from time to time and will be no less generous than the LA's policy.

Charges

Where visits are arranged either as an integral part of a particular syllabus or to enhance pupils' learning experience, parents may be asked to contribute towards the cost. However, legislation states that a pupil should not be debarred from a visit if a parent does not wish to contribute. However, we hope that parents will realise that a trip may not be viable if sufficient contributions are not forthcoming.

We believe that a school should give pupils as many varied learning experiences as possible and we shall do our utmost to ensure that all our pupils have the opportunity to benefit from such experiences. Parents who are in receipt of benefits or have difficulties making contributions can be exempt from paying charges. . In cases of family hardship, parents may apply, in confidence, to the head teacher for exemption from such contributions.

Payment

All payments, including dinner money, should be put into an envelope with the child's name, year group and what the money is for. The pupil should take the envelope to the School Office on arrival at school, or the money should be given to the Bus Escort to hand in to the office staff.

Queries

If you have a query about a charge, members of the office staff are available between 8.30 a.m. and 3.30 p.m. to answer queries.

This policy was reviewed by Governors: March 2015.